

CCM Meeting Minutes

INPUT FIELDS INDICATED BY YELLOW BOXES

MEETING DETAILS											
COUNTRY (CCM)		Mongolia			TOTAL NUMBER OF VOTING MEMBERS PRESENT (INCLUDING ALTERNATES)				13		
MEETING NUMBER (if applicable)		77									
DATE (dd.mm.yy)		On 31 st of May, 2018			TOTAL NUMBER OF NON-CCM MEMBERS / OBSERVERS PRESENT (INCLUDING CCM SECRETARIAT STAFF)				11		
DETAILS OF PERSON WHO CHAIRED THE MEETING											
HIS / HER NAME & ORGANISATION	First name	Myagmar			QUORUM FOR MEETING WAS ACHIEVED (yes or no)				Yes		
	Family name	Byambasuren			DURATION OF THE MEETING (in hours)				4.30		
	Organization	Trade Union			VENUE / LOCATION		Sky Plaza Business Center, Conference Hall A				
HIS / HER ROLE ON CCM (Place 'X' in the relevant box)	Chair				MEETING TYPE (Place 'X' in the relevant box)		Regular CCM meeting		X		
	Vice-Chair						Extraordinary meeting				
	CCM member						Committee meeting				
	Alternate						GLOBAL FUND SECRETARIAT / ATTENDANCE AT THE MEETING (Place 'X' in the relevant box)		LFA		X
HIS / HER SECTOR* (Place 'X' in the relevant box)								LFA		X	
GOV	MLBL	NGO	EDU	PLWD	KAP	FBO	PS	FPM / PO			
							X	OTHER		X	
								NONE			

LEGEND FOR SECTOR*

GOV	Government	PLWD	People Living with and/or Affected by the Three Diseases
MLBL	Multilateral and Bilateral Development Partners in Country	KAP	People Representing 'Key Affected Populations'
NGO	Non-Governmental & Community-Based Organizations	FBO	Religious / Faith-based Organizations
EDU	Academic / Educational Sector	PS	Private Sector / Professional Associations / Business Coalitions

SELECT A SUITABLE CATEGORY FOR EACH AGENDA ITEM (Place 'X' in the relevant box)																
GOVERNANCE OF THE CCM, PROPOSALS & GRANT MANAGEMENT RELATED TOPICS																
AGENDA ITEM No.	WRITE THE TITLE OF EACH AGENDA ITEM / TOPIC BELOW	Review progress, decision points of last meeting - Summary Decisions	Review CCM annual work plans / budget	Conflict of Interest / Mitigation	CCM member renewals/appointments	Constituencies engagement	CCM Communications /consultations with in-country stakeholders	Gender issues	Proposal development	PR / SR selection / assessment / issues	Grant Consolidation	Grant Negotiations / Agreement	Oversight (PUDRs, management actions, LFA debrief, audits)	A request for continued funding / periodic review / phase II / grant consolidation / closures	TA solicitation / progress	Other
AGENDA ITEM #1	Introduction of an agenda, previous meeting decisions and its performances	X														
AGENDA ITEM #2	CCM charter revision, CCM chair and vice chair, QA <ul style="list-style-type: none"> CCM Oversight Committee Composition 	X			X	X		X	X			X				X

AGENDA SUMMARY

AGENDA ITEM No.	WRITE THE TITLE OF EACH AGENDA ITEM / TOPIC BELOW
AGENDA ITEM #1	Introduction of an agenda, previous meeting decisions and its performances
AGENDA ITEM #2	CCM charter revision, CCM chair and vice chair, QA <ul style="list-style-type: none"> CCM Oversight Committee Composition

	<ul style="list-style-type: none"> CCM chair and vice chair 															
AGENDA ITEM #3	Presentation of the re-programming proposal, TGF supported TB projects, QA	x							x						x	
AGENDA ITEM #4	Process of the fulfillment of the conditions of MNG-T-MOH and MON-H-MOH grant confirmations.	x											x	x		
AGENDA ITEM #5	Strengthening Health Sector governance for Integrated planning and programming for TB and HIV grants														x	x
AGENDA ITEM #6	Presentation of the Sub Recipient: NCCD TB and STI departments	x												x		

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and click on the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

MINUTES OF EACH AGENDA ITEM

AGENDA ITEM #1	Introduction of agenda and previous meeting decisions	
CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)		
None		
WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>		No
SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED/		
<p>B.Myagmar: The meeting was chaired by B.Myagmar (Chair of the Country Coordinating Mechanism). She introduced the meeting agenda and members approved the agenda. As the representative from MoH changed, all participants and colleagues were asked to introduce themselves. B.Oyundari introduced the previous meeting decisions and its performances.</p>		
76th meeting decisions	KEY PERSON RESPONSIBLE	Performance
1. Every CCM member should provide their comments on charter to the CCM Secretariat by March 20, 2018.	CCM MEMBERS AND SECRETARIAT	90%
2. Ts.Gankhuu, member of the Charter Working Group left the working group, although Government representative Mrs. D.Gantsetseg, Head of Public Health Department, volunteered to the working group. The resolution was approved by the majority vote of CCM to review the ratification of the upcoming 77th CCM meeting.		
CCM members unanimously endorsed the CCM Work Plan of 2018-2019.	CCM SECRETARIAT	100%
The CCM Oversight Committee structure and CCM Chair issues are postponed to be resolved after approval of the CCM charter at the next 77th meeting.	CCM MEMBERS	100%
SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM		
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>		

AGENDA ITEM #2	CCM charter revision, CCM chair and vice chair, QA <ul style="list-style-type: none"> CCM Oversight Committee Composition CCM chair and vice chair 	
CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)		
None		

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>		No			
SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED					
<p>A.Nyamdorj, Head of the Charter Revision Group reads every single chapter of the CCM revised charter and explains the main amendments. /Appendix 1 – CCM charter/. So the meeting went on as the members' discussion on the revised charter. He also explained that the working group had cooperation with former CCM member D.Ganchimeg, who has represented Government was amended in accordance with the Mongolian law and regulations, updated on the content of the writing. Then CCM charter was discussed and approved by the majority of the CCM members.</p> <p>B.Myagmar: presented a decree №1a/2182 of the Minister of Health, which appointed MOH representative to the CCM composition. In that decree B.Tsogtbaatar, Head of State Administration Department and E.Galbadrakh, temporary administrator of the Public Health Department had appointed by the Health Minister of Mongolia. According to this letter, we make appropriate changes to the CCM component and make proposals to discuss the composition at the next meeting.</p>					
SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM					
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>					
Answer(S) <i>Summarize the answer in the section below</i>					
DECISION(S) <i>Summarize the decision in the section below</i>					
<ol style="list-style-type: none"> The CCM charter was discussed and approved by the majority of the CCM members. The CCM Oversight Committee composition and CCM Chair, vice chair are postponed to be appointed at the next 78th session. 					
DECISION MAKING					
MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS		
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS SECRET BALLOT	
				ENTER THE NUMBER OF MEMBERS IN FAVOUR OF THE DECISION >	13
				ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION >	
				ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED>	
*Consensus is general or widespread agreement by all members of a group.					
AGENDA ITEM #3	Presentation of the re-programming proposal, TGF supported TB projects, QA				
CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)					
None.					
WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>				Yes	
SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED					
<p>A. Unurjargal, MoH specialist presented the Health Minister's decree №126 /Appendix 2-Decree №126/ and presentation of the re-programming proposal of the GF supported TB projects, /Appendix 3-Presentation/ She stated it wasn't a reprogramming. She also didn't understand why MOH has to present Health Minister's decree to the CCM meeting. In that reason B. Oyundari, CCM secretariat Coordinator stated the main points of a communication letter of Manab Basnet, FPM and PCU coordinator, dated on the 23d of April, 2018 in relation with TGF requirements on the reprogramming. PCU sees the proposal as reprogramming because only intervention 7.4 is 32% of its module. So CCM had to discuss it by the GF requirement as CCM submitted the proposals to TGF. Also, they wondered about those decrees was coming up after only a quarter of the project implementation. NCCD hasn't received their budget regarding on those decisions because MOH haven't signed any of their financial proposals.</p> <p>Then CCM members asked MOH specialist to collaborate with PCU and resolve the issues and bring to a common decision regarding on Health Minister's Decree №126 and №186. Because they consider about doing one re-programming per year by GF requirements and also only this discussion was prolonged the meeting.</p>					
SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM					
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>					
NGO	B.Maygmar : In that reason we sent an official letter to MOH to present their reprogramming decision. However,				

there are 2 different decrees having to be discussed at this meeting. But those decrees were never introduced to PCU. My fellow CCM members and I agree that MOH as a PR and PCU need to have collaboration as we work to improve Mongolian Health system. As I see we need to cooperate because we want one result out of all these works. So MOH newly selected, members have to lead to resolve those issues and asked you to bring a decision to CCM meeting.

Answer(S) *Summarize the answer in the section below*

DECISION(S) *Summarize the decision in the section below*

The CCM members asked MOH specialists to collaborate with PCU and resolve the issues and come up with common decision regarding on Health Minister's Decree №126 and №186. In this connection, CCM Secretariat obliged to organize the CCM 78th Meeting on 8 June 2018.

DECISION MAKING

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS
			SECRET BALLOT	
			ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	>
			ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u>	> 13
			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u>	>

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AGENDA ITEM #4

Process of the fulfillment of the conditions of MNG-T-MOH and MON-H-MOH grant confirmations.

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

None.

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>

No

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

M.Sergelen, PCU monitoring and evaluation specialist had introduced the "Timeframe for the fulfilment of the conditions of MNG-T-MOH and MON-H-MOH grant confirmations."

N	Activities	Responsible entity	Submission deadline for GF	(Q2 2018)
1	Sustainability and transition plan	Department of policy planning, MoH, NCCD	1 March 2019	Status – Not started. The MOH structure has changed recently. Heads of Department and Divisions were changed as well. The CCM should lead the process and introduce to the new Administrative team of the MOH. Stakeholders are relatively aware of the transition and sustainability plan. The PCU suggests that an external TA is needed to develop the plan according to the GF requirements.
2	National Monitoring and Evaluation plan of HIV and TB	Department of M&E and Internal Auditing, MoH, NCCD	31 March 2018	Status – In process. The Mongolian version of the National M&E plan on HIV, AIDS and STI is drafted and being edited, whereas the TB plan is under development process.
3	GeneXpert Expansion plan	Department of Public Health, MoH, NCCD	31 October 2018	Status – Not started. Following the MOH re-structure, the Officer in Charge of Laboratory has moved to the NCCD. And her position at MOH is currently vacant. The NCCD has to discuss with the MOH to develop the plan.

4	Human Resource Strategy	Department of state administration and management, MoH, NCCD	31 December 2018	Status – Waived. The MOH responsible people declared that there is no need for a standalone HR strategy. The HR matters will be reflected in the Health Sector Master Plan for 2019-2027 which is planned to be developed with the support of ADB.
5	Standard operating procedures (“SOPs”) related to inventory management of all Health Products.	Department of drug production and technology, MoH, NCCD	31 May 2018	Status – In process. Draft SOP that was developed by Ron, a GDF consultant, will be introduced to the team TB Drug Management of the NCCD and finalized thereafter.
6	National guidelines the engagement of public-private collaboration for TB care and control.	Department of policy planning, MoH, NCCD	1 Jan 2019	Status - Not started yet.
7	Develop a “Sub-recipient Management Plan” that is, in form and substance, satisfactory to the Global Fund	PCU	31 March 2018	Status – In process. The draft document is under the review.

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM

Please summarize the respective constituencies' contributions to the discussion in the spaces provided.

DECISION(S) *Summarize the decision in the section below*

DECISION MAKING

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS		
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS	X
			SECRET BALLOT		
			ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	>	
			ENTER THE NUMBER OF MEMBERS <u>AGAINST</u> THE DECISION	>	
			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u> >		

*Consensus is general or widespread agreement by all members of a group.

AGENDA ITEM #5	<ul style="list-style-type: none"> • Strengthening Health Sector governance for Integrated planning and programming for TB and HIV grants
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CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

None

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)? No

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

Ch.Oyun, The Technical Assistance and Capacity Building Action Plan and the preparation of the necessary budget proposal (Appendix 4) have been introduced to strengthen coordination of HIV and tuberculosis projects in the field of health sector governance.

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM

Please summarize the respective constituencies' contributions to the discussion in the spaces provided.

Answer(S) *Summarize the answer in the section below*

DECISION(S) *Summarize the decision in the section below*

DECISION MAKING

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS		
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS	X
				SECRET BALLOT	
				ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	>
				ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u>	>
			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u> >		

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AGENDA ITEM #6 • **Presentation of the Sub Recipient: NCCD TB and STI departments**

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

None

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)? No

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

Introduction of the sub recipient presentation postponed to be presented at the next 78th CCM meeting.

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM
Please summarize the respective constituencies' contributions to the discussion in the spaces provided.

Answer(S) *Summarize the answer in the section below*

DECISION(S) *Summarize the decision in the section below*

Introduction of the sub recipient presentation postponed to be presented at the next 78th CCM meeting.

DECISION MAKING

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS		
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS	X
				SECRET BALLOT	
				ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	>
				ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u>	> 13
			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u> >		

*Consensus is general or widespread agreement by all members of a group.

Other: • **CCM financial situation**

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

A.Nyamdorj: It is said the matter of transferring CCM Funding through MoH account gives extra workload to MoH financial department, therefore, CCM met with officials with MoH and proposed to continue receiving the funding through the same route with TGF approved condition: to make a contract with an accountant in charge of CCM funding. Both sides agreed.

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)? No

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM <i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>				
Answer(S) <i>Summarize the answer in the section below</i>				
DECISION(S) <i>Summarize the decision in the section below</i>				
DECISION MAKING				
MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	
			SHOW OF HANDS	X
			SECRET BALLOT	
			ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	>
		ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u>	>	
		ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u> >		
*Consensus is general or widespread agreement by all members of a group.				

SUMMARY OF DECISIONS & ACTION POINTS

AGENDA ITEM NUMBER	WRITE IN DETAIL THE DECISIONS & ACTION POINTS BELOW	KEY PERSON RESPONSIBLE	DUE DATE
AGENDA ITEM #2	<ol style="list-style-type: none"> The CCM charter was discussed and approved by the majority of the CCM members. The CCM Oversight Committee composition and CCM Chair, vice chair are postponed to be appointed at the next 78th session. 	CCM MEMBERS AND SECRETARIAT	
AGENDA ITEM #4	The CCM members asked MOH specialists to collaborate with PCU and resolve the issues and bring only a decision regarding on Health Minister's Decree №126 and №186. In this connection, CCM Secretariat obliged to organize the CCM 78th Meeting on 8 June 2018.	CCM SECRETARIAT, MOH AND PCU	
AGENDA ITEM #6	Introduction of the sub recipient presentation postponed to be presented at the next 78th CCM meeting.	NCCD, D. ENKHMANDA KH...	

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

NEXT MEETING (INCLUDES OUTSTANDING AGENDA ITEMS NOT COMPLETED DURING CURRENT MEETING)	
TIME, DATE, VENUE OF NEXT MEETING (dd.mm.yy)	2018
PROPOSED AGENDA FOR NEXT MEETING	WRITE THE PROPOSED AGENDA ITEMS IN THE SPACES PROVIDED
AGENDA ITEM #1	
AGENDA ITEM #2	
AGENDA ITEM #3	
AGENDA ITEM #4	
AGENDA ITEM #5	

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

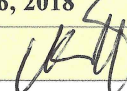
SUPPORTING DOCUMENTATION	Place an 'X' in the appropriate box	
	Yes	No
ANNEXES ATTACHED TO THE MEETING MINUTES		
ATTENDANCE LIST	X	
AGENDA	X	
OTHER SUPPORTING DOCUMENTS	X	
APPENDIX 1-10	X	
IF 'OTHER', PLEASE LIST BELOW:		
Grant presentation from CCM, PCU.		


CHECKLIST (Place 'X' in the relevant box)			
	YES	NO	
AGENDA CIRCULATED ON TIME BEFORE MEETING DATE	X		The agenda of the meeting was circulated to all CCM members, Alternates and Non-CCM members <u>2 weeks</u> before the meeting took place.
ATTENDANCE SHEET COMPLETED	X		An attendance sheet was completed by all CCM members, Alternates, and Non-CCM members present at the meeting.
DISTRIBUTION OF MINUTES WITHIN ONE WEEK OF MEETING	X		Meeting minutes should be circulated to all CCM members, Alternates and non-members within <u>1 week</u> of the meeting for their comments, feedback.
FEEDBACK INCORPORATED INTO MINUTES, REVISED MINUTES ENDORSED BY CCM MEMBERS*	X		Feedback incorporated into revised CCM minutes, minutes electronically endorsed by CCM members, Alternates and non-members who attended the meeting.
MINUTES DISTRIBUTED TO CCM MEMBERS, ALTERNATES AND NON-MEMBERS	X		Final version of the CCM minutes distributed to CCM members, Alternates and Non-members and posted on the CCM's website where applicable within <u>15 days</u> of endorsement.

* Often CCM minutes are approved at the next meeting. Since many months can pass before the next scheduled meeting, electronic endorsement of the CCM minutes is considered to be a more efficient method for effective meeting management.

GLOSSARY FOR ACRONYMS USED IN THE MINUTES:	
ACROYNM	MEANING
CN	Concept Note
MOH	Ministry of Health
CCM	Country Coordinating Mechanism
NGO	Non-Governmental organization
WHO	World Health Organization
UN	United Nations
COIWC	Conflict of Interest Working Committee
CMJ	Confederation of Mongolian Journalists
PCU	Project Coordinating Unit
PR	Principal Recipient
MOF	Ministry of Finance
PLWD	People Living With Diseases

To add an additional 'Acronym', highlight the entire row corresponding to the last 'Acronym' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows

CCM MINUTES APPROVAL:			
APPROVED BY (NAME) >	B.MYAGMAR	DATE >	June 6, 2018
	CCM chair	SIGNATURE >	

CCM MINUTES REVIEWED BY:			
TYPE / PRINT NAME >	B.Oyundari	DATE >	June 6, 2018
FUNCTION>	CCM Secretariat Coordinator	SIGNATURE >	

CCM MINUTES PREPARED BY:			
TYPE / PRINT NAME >	L.Nomin-Erdene	DATE >	June 6, 2018
FUNCTION>	CCM assistant	SIGNATURE >	