

# CCM Meeting Minutes

INPUT FIELDS INDICATED BY YELLOW BOXES



MEETING DETAILS									
COUNTRY (CCM)		Mongolia			TOTAL NUMBER OF <u>VOTING</u> MEMBERS PRESENT (INCLUDING ALTERNATES)			15	
MEETING NUMBER (if applicable)		72 <sup>nd</sup>			TOTAL NUMBER OF <u>NON-CCM</u> MEMBERS / OBSERVERS PRESENT (INCLUDING CCM SECRETARIAT STAFF)			11	
DATE (dd.mm.yy)		10 <sup>th</sup> of February, 2017			QUORUM FOR MEETING WAS ACHIEVED (yes or no)			yes	
DETAILS OF PERSON WHO CHAIRED THE MEETING					DURATION OF THE MEETING (in hours)			4	
HIS / HER NAME & ORGANISATION	First name	Myagmar			VENUE / LOCATION			Conference hall, Sky Plaza	
	Family name	Byambasuren							
	Organization	Trade Union							
HIS / HER ROLE ON CCM (Place 'X' in the relevant box)	Chair				MEETING TYPE (Place 'X' in the relevant box)	Regular CCM meeting		X	
	Vice-Chair					Extraordinary meeting			
	CCM member					Committee meeting			
	Alternate								
HIS / HER SECTOR* (Place 'X' in the relevant box)					GLOBAL FUND SECRETARIAT / ATTENDANCE AT THE MEETING (Place 'X' in the relevant box)			LFA	
GOV	MLBL	NGO	EDU	PLWD	KAP	FBO	PS	FPM / PO	
							X	OTHER	X
								NONE	

## LEGEND FOR SECTOR\*

GOV	Government	PLWD	People Living with and/or Affected by the Three Diseases
MLBL	Multilateral and Bilateral Development Partners in Country	KAP	People Representing 'Key Affected Populations'
NGO	Non-Governmental & Community-Based Organizations	FBO	Religious / Faith-based Organizations
EDU	Academic / Educational Sector	PS	Private Sector / Professional Associations / Business Coalitions

## SELECT A SUITABLE CATEGORY FOR EACH AGENDA ITEM (Place 'X' in the relevant box)

### GOVERNANCE OF THE CCM, PROPOSALS & GRANT MANAGEMENT RELATED TOPICS

## AGENDA SUMMARY

AGENDA ITEM No.	WRITE THE TITLE OF EACH AGENDA ITEM / TOPIC BELOW	Review progress, decision points of last meeting - Summary Decisions	Review CCM annual work plans / budget	Conflict of Interest / Mitigation	CCM member renewals/appointments	Constituencies engagement	CCM Communications /consultations with in-country stakeholders	Gender issues	Proposal development	PR / SR selection / assessment / issues	Grant Consolidation	Grant Negotiations / Agreement	Oversight (PUDRs, management actions, LFA debrief, audits)	Request for continued funding / periodic review / phase II / grant consolidation / closures	TA solicitation / progress	Other
AGENDA ITEM #1	Introduction of agenda and previous meeting decisions												X			
AGENDA ITEM #2	Current HIV / AIDS and TB project reprogramming.	X														
AGENDA ITEM #3	HIV / AIDS and TB project development in	X						X				X				

	2018-2020																			
	<ul style="list-style-type: none"> <li>Establishment of a TWG and its responsibility</li> <li>Work plan</li> <li>Program split</li> <li>Q&amp;A, Discussion</li> </ul>																			
AGENDA ITEM #4	Update on the CCM chair election result and formal endorsement						X												X	
AGENDA ITEM #5	Open Discussions: FPM Manab Basnet's visit in Mongolia											X							X	X

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and click on the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

**MINUTES OF EACH AGENDA ITEM**

AGENDA ITEM #1 Introduction of agenda and previous meeting decisions

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

None

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)> yes

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED/

**A.Nyamdorj:** The meeting was chaired by **A.Nyamdorj**, Chair of the Country Coordinating Mechanism. **A.Nyamdorj** introduced the invited participator of the Executive Committee meeting and introduced the meeting agenda, members approved the agenda.

AGENDA ITEM NUMBER	71 <sup>st</sup> meeting decisions	KEY PERSON RESPONSIBLE	Performance
AGENDA ITEM #2	All of the specific editing, including comments made by other members updated with the rules of the charter. The reform approved by the CCM members.	CCM MEMBERS	100%
AGENDA ITEM #4	<ul style="list-style-type: none"> <li>PCU obliged to reflect Oversight Committee recommendation and WHO's technical advice on above allocation of TB project, which was approved by 72.5% of the votes of CCM members.</li> <li>STI/AIDS and TB project re-programming proposals have to be prepared precisely by PCU and distributed to the CCM members before the next regular meeting and decided to discuss at the CCM meeting.</li> </ul>	PCU, CCM MEMBERS	100%
AGENDA ITEM #5	<ol style="list-style-type: none"> <li>MOH               <ol style="list-style-type: none"> <li>The health system professionals</li> <li>HIV Specialist</li> <li>The National Public Health Center</li> <li>NCCD</li> <li>City Health Department</li> <li>PCU</li> </ol> </li> <li>The Ministry of Finance</li> <li>The Ministry of Education, science and sports</li> <li>The National Human Rights Commission</li> <li>'Oyunii darkhlaa' NGO</li> <li>Youth Health NGO</li> <li>'Association for protecting people from drug' NGO</li> <li>Perfect Ladies NGO</li> <li>The representatives of the key affected population</li> <li>The United Nations AIDS / as agreed /</li> </ol>	<b>HIV/AIDS team leader</b> <b>A.Nyamdorj</b> <b>TB team leader</b> <b>B.Myagmar</b>	IN PROCESS

	11. The United Nations Children's Fund / as agreed / 12. The United Nations Population Fund (UNFPA) / as agreed / 13. WHO 14. CCM members / volunteers /  Therefore CCM Secretariat obliged to send the proposal to the above mentioned organizations to appoint a member to the TWG in order to develop funding requests on time. Furthermore, TWG participants have to be approved by the CCM Executive Committee.		
AGENDA ITEM #9	<ul style="list-style-type: none"> <li>• Members of the COIW Committee:</li> <li>1. D.Otgonbayar, COIWC chair / International organization /</li> <li>2. The representative of the National Security Council</li> <li>3. The representative of the National Human Rights Commission</li> <li>• Deferred to choose CCM chairs on the 72th of CCM meeting.</li> </ul>	CCM MEMBERS	100%

<b>AGENDA ITEM #2</b>		<b>Current HIV / AIDS and TB project reprogramming.</b>		
CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)				
None				
WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>				
SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED				
<p>1. The introduction of HIV/AIDS and TB project savings budget reprogramming request had presented by PCU coordinator A.Oyunbileg. / Appendix 1 and 2 /</p> <p><b>A.Oyunbileg:</b> We had prepared this in collaboration with the Ministry of Health, which conducted a detailed explanation about HIV/AIDS and TB project re-planning. Tsogttsetsii and Khanbogd soums in Umnugobi, where tuberculosis prevalence very high in military-grade troops are at most. There is a 3 story building Hospital, which has no certain problem apart from radiological poison affect doctors therefore have to replace the wall with protective foil. EXCO members also offered their idea of TB patients' treatment and its condition are poor in Hospitals hence we need to improve that further and need to reverse that in the reprogramming.</p> <ul style="list-style-type: none"> <li>• To provide AIDS, tuberculosis information to the public</li> <li>• To organize the training to educate doctors and nurses</li> <li>• TB screening examination support activities, such as to improve the diagnosis and buy more X-ray apparatus could be supported.</li> </ul>				
SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM				
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>				
Youth org.	<p><b>A.Nyamdorj:</b> PCU and MOH repeatedly presented estimates of HIV and TB re-planning. On 4th time the re-planning got better. This plan is better than the previous plan. HIV/AIDS plan inspected by the provinces has more outbreaks of infectious disease on screening tests. It is important that we work towards our goal to promote public policy when 2017 announced as public health year.</p>			
DECISION(S) <i>Summarize the decision in the section below</i>				
<p>According to the current HIV/AIDS project re-planning Tsogttsetsii and Khanbogd soums in Umnugobi where one of them would be selected to foil walls and the X-ray apparatus supply. Due to the high risk of infection among health care providers who are working at health departments in the UB districts which requires us to focus on Tb prevention and its medical environment needs to be improved by 50% of the remaining budget of the above mentioned cost. Furthermore, reminded the MOH to focus on future planning as well.</p>				
DECISION MAKING				
MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS <b>X</b>
				SECRET BALLOT
	ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u> >			<b>15</b>
	ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u> >			

\*Consensus is general or widespread agreement by all members of a group.

ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED>

AGENDA ITEM #3

- HIV / AIDS and TB project development in 2018-2020**
- **Establishment of a TWG and its responsibility**
  - **Work plan**
  - **Program split**
  - **Q&A, Discussion**

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

None

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

**A. Nyamdorj:** 'HIV / AIDS and TB project development in 2018-2020' / Appendix 7 / presented by the CCM secretariat. More importantly, she mentioned the Global Fund requirements in 2018-2020 on her presentation. Such as:

1. Develop and prioritize the costed action plan of the National Strategy on HIV, AIDS and STI (2017-2020).
2. Develop questionnaire which can include all the needs of the Stakeholders, especially vulnerable and key affected people's voice to the funding request. Provide more than 50% of funding to the key affected population.
3. The allocation amount is dependent on meeting co-financing requirements, and 20% / USD 2,053,830 / of Mongolia's allocation will be made available upon additional co-financing commitments.
4. Develop the RSSH (health system strengthening) investments.
5. Prioritize the above allocation request.

Mongolia has been allocated US\$10,269,067 for HIV, TB, and building resilient and sustainable systems for health. Therefore, USD 3,044,708 for HIV / AIDS continuation request and USD 7,224,359 is allocated to the TB projects out of the total allocation. HIV / AIDS request to submit the proposal to the Global Fund is March 20, 2017, and for TB final acceptance on 23, May, 2017. Please be aware of such short time and now we need to develop TWG in order to develop funding requests to the GF. Kindly see the TWG participator organizations on attachment that we had provided you earlier. / Appendix 8. / Should you make any input and suggestions are welcome to be noticed.

**B. Myagmar:** Able to participate the representatives of the following organizations in TB TWG.

1. The Ministry of Health- 3
2. CCM-2
3. PCU-6 / PCU proposed/
4. NCCD-4, (TB clinic)
5. WHO-1
6. The Mongolian Family Medicine Practitioners Association-1
7. MATA (Mongolian Tuberculosis Association) -1
8. University of Medical Science -1
9. National Center for Public Health-1
10. Red Cross (Mongolian Red Cross Society) -1
11. Patient's representative-1
12. MHI NGO-1
13. Prison 429
14. Social Health Department-1

A total of 24 participants.

Consultant: Mr. Tsogt, Ministry of Health's chief TB specialist

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM  
*Please summarize the respective constituencies' contributions to the discussion in the spaces provided.*

Answer(S) *Summarize the answer in the section below*

DECISION(S) *Summarize the decision in the section below*

Members have reached an agreement that must be approved by among all CCM members at the 72nd CCM meeting.

**DECISION MAKING**

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS <b>X</b>
				SECRET BALLOT
			ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF</u> THE DECISION >	<b>14</b>
			ENTER THE NUMBER OF MEMBERS <u>AGAINST</u> THE DECISION >	
*Consensus is general or widespread agreement by all members of a group.				
			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u> >	

**AGENDA ITEM #4**      **Update on the CCM chair election result and formal endorsement**

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

None

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

CCM vice chair presented on the outcome of the new CCM Chair election :

For transparency and maximum participation,

- The CCM Secretariat proposed the CCM members to vote the chair by showing their hand.
- The CCM members voted (via email).

Results :

- B.Myagmar-12 votes
- Ts.Gankhuu- 2 votes
- D.Davaadorj- 1 vote
- J.Odgarid- 1 vote.

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM  
*Please summarize the respective constituencies' contributions to the discussion in the spaces provided.*

Trade union	<b>B.Myagmar</b> accepted the Chairmanship, as elected by the CCM members. She thanked the members for showering their confidence in her. In her remark as the Chair, she requested the CCM members to support her in achieving the results of the programs funded by the Global Fund.
GOV	<b>L.Byambasuren:</b> I would like to work as an EXCO member if there is no doubt with that. Because there seem few people in charge of controlling all these performances, hence I would like to know more about the process. Unless if it goes according to the rule I wouldn't demand you to select me as an EXCO member.

Answer(S) *Summarize the answer in the section below*

DECISION(S) *Summarize the decision in the section below*

**The CCM members unanimously endorsed the new Chair.**

**The new Chairperson then chaired the next sessions of the meeting.**

**DECISION MAKING**

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS <b>X</b>
				SECRET BALLOT
			ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF</u> THE DECISION >	<b>12</b>

\*Consensus is general or widespread agreement by all members of a group.

ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION >

ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED>

AGENDA ITEM #5

**FPM Manab Basnet's visit in Mongolia**

CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no)>

SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED

**A. Nyamdorj:** The brief summary of the FPM Manab Basnet's visit in Mongolia.  
**TENTATIVE WORKING SCHEDULE FOR  
 THE COUNTRY TEAM'S VISIT TO MONGOLIA**

*Dates of visit: 13-16 February, 2017*

Date	Time	Activities	Responsible person/entity	Location
13 February Monday		Arrival	PCU	"Chinggis Khaan International Airport
	10:30	Meeting with CCM Vice Chair and Oversight Committee Chair	CCM Secretariat	CCM office
	Lunch			
	13:00- 15:00	Working Group Meeting	CCM Secretariat	CCM office
	15:30-17:00	Meeting with LFA	LFA team	LFA office
14 February Tuesday	09:00-12:00	Work at PCU office	PCU team	PCU office
	Lunch			
	13:00-14:30	Meeting with NCCD officials	TB department	NCCD premise
	14:30-17:00	Meeting with NCCD officials	HIV department	NCCD premise
15 February Wednesday	09:00-10:00	Meeting with Vice Minister of Health	MOH	MOH
	10:00-12:00	Meeting with WHO Representative	MOH	WHO office
	Lunch			
	13:00-17:00	Work at PCU office	PCU	PCU office
16 February Thursday		Departure		"Chinggis Khaan International Airport

SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM  
*Please summarize the respective constituencies' contributions to the discussion in the spaces provided.*


SUMMARY OF DECISIONS & ACTION POINTS			
AGENDA ITEM NUMBER	WRITE IN DETAIL THE DECISIONS & ACTION POINTS BELOW	KEY PERSON RESPONSIBLE	DUE DATE
AGENDA ITEM #2	According to the current HIV/AIDS project re-planning Tsogttsetsii and Khanbogd soums in Umnugobi where one of them would be selected to foil walls and the X-ray apparatus supply. Due to the high risk of infection among health care providers who are working at health departments in the UB districts which requires us to focus on Tb prevention and its medical environment needs to be improved by 50% of the remaining budget of the above mentioned cost. Furthermore, reminded the MOH to focus on future planning as well.	MOH, PCU	
AGENDA ITEM #3	<ol style="list-style-type: none"> <li>1. The Ministry of Health- 3</li> <li>2. CCM-2</li> <li>3. PCU-6 /PCU proposed/</li> <li>4. NCCD-4, (TB clinic)</li> <li>5. WHO-1</li> <li>6. The Mongolian Family Medicine Practitioners Association-1</li> <li>7. MATA (Mongolian Tuberculosis Association) -1</li> <li>8. University of Medical Science -1</li> <li>9. National Center for Public Health-1</li> <li>10. Red Cross (Mongolian Red Cross Society) -1</li> <li>11. Patient's representative-1</li> <li>12. MHI NGO-1</li> <li>13. Prison 429</li> <li>14. Social Health Department-1</li> </ol> <p>A total of 24 participants. Consultant: Mr.Tsogt, Ministry of Health's chief TB specialist. Members have reached an agreement that must be approved by among all CCM members at the 72nd CCM meeting.</p>	CCM MEMBERS	
AGENDA ITEM #4	<p>The CCM members unanimously endorsed the new Chair B.MYAGMAR.</p> <p>The new Chairperson then chaired the next sessions of the meeting.</p>	CCM Members	

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

NEXT MEETING (INCLUDES OUTSTANDING AGENDA ITEMS NOT COMPLETED DURING CURRENT MEETING)	
TIME, DATE, VENUE OF NEXT MEETING (dd.mm.yy)	2017
PROPOSED AGENDA FOR NEXT MEETING	WRITE THE PROPOSED AGENDA ITEMS IN THE SPACES PROVIDED
AGENDA ITEM #1	
AGENDA ITEM #2	
AGENDA ITEM #3	
AGENDA ITEM #4	
AGENDA ITEM #5	

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

SUPPORTING DOCUMENTATION	Place an 'X' in the appropriate box	
ANNEXES ATTACHED TO THE MEETING MINUTES	Yes	No
ATTENDANCE LIST	X	

AGENDA	X	
OTHER SUPPORTING DOCUMENTS	X	
APPENDIX 1-10	X	
IF 'OTHER', PLEASE LIST BELOW:		
Grant presentation from CCM, PCU		

CHECKLIST (Place 'X' in the relevant box)			
	YES	NO	
AGENDA CIRCULATED ON TIME BEFORE MEETING DATE	X		The agenda of the meeting was circulated to all CCM members, Alternates and Non-CCM members <u>2 weeks</u> before the meeting took place.
ATTENDANCE SHEET COMPLETED	X		An attendance sheet was completed by all CCM members, Alternates, and Non-CCM members present at the meeting.
DISTRIBUTION OF MINUTES WITHIN ONE WEEK OF MEETING	X		Meeting minutes should be circulated to all CCM members, Alternates and non-members within <u>1 week</u> of the meeting for their comments, feedback.
FEEDBACK INCORPORATED INTO MINUTES, REVISED MINUTES ENDORSED BY CCM MEMBERS*	X		Feedback incorporated into revised CCM minutes, minutes electronically endorsed by CCM members, Alternates and non-members who attended the meeting.
MINUTES DISTRIBUTED TO CCM MEMBERS, ALTERNATES AND NON-MEMBERS	X		Final version of the CCM minutes distributed to CCM members, Alternates and Non-members and posted on the CCM's website where applicable within <u>15 days</u> of endorsement.

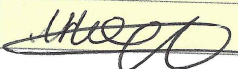
\* Often CCM minutes are approved at the next meeting. Since many months can pass before the next scheduled meeting, electronic endorsement of the CCM minutes is considered to be a more efficient method for effective meeting management.

#### GLOSSARY FOR ACROYNMS USED IN THE MINUTES:

ACROYNM	MEANING
CN	Concept note
MOH	Ministry of health
CCM	Country Coordinating Mechanism
NGO	Non-Governmental organization
WHO	World Health Organization
UN	United Nations
COIWC	Conflict of Interest Working Committee

To add an additional 'Acronym', highlight the entire row corresponding to the last 'Acronym' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows

#### CCM MINUTES PREPARED BY:

TYPE / PRINT NAME >	L.Nomin-Erdene	DATE >	February 10, 2017
FUNCTION>	CCM assistant	SIGNATURE >	

#### CCM MINUTES APPROVAL:

APPROVED BY (NAME) >	B.MYAGMAR	DATE >	February 30, 2017
	CCM chair	SIGNATURE >	